



POSITION DESCRIPTION

- Title:** Residential Care / Youth Support Worker
- Classification:** Community Services Employees Grade 2
- Usual work location:** Orange NSW
- Usual hours of work:** 24/7 roster model
- Objective:** To supervise, support and care for young people with high needs in a residential care setting and to aid in their transition to independent living.

RESPONSIBILITIES:

- Provide an appropriate standard of supervision, care and support which will ensure the safety of the young people in residential care.
- Monitor the physical and emotional well-being of the child/young person
- Assist in the development of appropriate living skills in the areas of meal preparation, diet, domestic chores e.g. washing, household cleaning, garden maintenance etc
- Facilitate personal growth including awareness of appropriate health, hygiene, sexual and personal development, self esteem etc
- Assist in the development and implementation of the case plan
- key worker responsibilities if required
- Participate in case plan reviews, conferences, and meetings as required
- Assist in implementing the individual program plan for each young person
- Be a positive role model to the young people to assist them to model and learn appropriate social and life skills
- Transport children and young people to scheduled visits, appointments and daily transporting requirements

- Maintain and keep up to date all daily record keeping requirements and write reports as required i.e. daily summary report, communication book, incident reports, case plan summaries, shift reports etc
- Attend and actively participate in all staff meetings, in-service training and external training as required.
- Liaise with other staff and relevant professionals as required
- Familiarise yourself with program guidelines, standards and behaviour intervention plans and assist in their implementation
- In addition to these responsibilities and duties, you are expected to undertake such other responsibilities and duties as may from time to time be assigned by Anglicare NSW South NSW West and ACT.

KEY REQUIREMENTS:

Please address each item of the key requirements in writing.

1. Technical Skills and Application

A demonstrated knowledge of computers, use of database applications and word processing, knowledge of the Out of Home care sector including the legislation that guides this work and familiar with the process of making child protection reports.

2. Knowledge / Experience

Theoretical and practical working skills related to the needs of the young people with challenging behaviours and their connection to their families. A sound knowledge of the stages of child and adolescent development along with interpersonal skills relating to behaviours exhibited in the context of past trauma and abuse. A commitment to mentor young persons.

3. Working with Young People

Engage and support young people in daily activities through mentoring and support.

4. Teamwork

Demonstrated ability to work as a part of a diverse team and participate as an active member of a team, consistent with the philosophy and policies of the Organisation. Ability to work a 24hr 7 day per week roster.

5. Communication Internal and External

Excellent communication skills (both written and verbal), along with interpersonal skills demonstrating experience in liaising with a wide range of internal and external clients, internal staff and external governing bodies.

6. Personal and Professional Development

Demonstrated experience and understanding of the need for continuation of both personal and professional development and a commitment to ensuring quality services are delivered to clients.

7. Administration and Documentation

Through the use of organisational processes ensure that all administration and documentation requirements are initiated and completed in a professional and timely manner including submission of required shift notes and reports.

8. Qualifications

Certificate IV in Youth Work or Diploma in Community Services or Welfare or other relevant tertiary qualification and/or relevant experience in OOHC.

KEY SKILLS:

Key knowledge areas: Out of Home Care, residential care, complex care needs

Key experience: Practical working skills related to the needs of children/young people and their families

Qualifications: Certificate IV in Youth Work or other relevant tertiary qualification and/or relevant exp in OOHC.

Reports to: Residential Coordinator

Essential: Previous experience working within residential care / community services or similar
Sound medical health
24/7 Roster
Current Valid Drivers licence
Current first aid certificate (or willing to obtain)

Applications should enable an assessment against responsibilities, objectives, behaviours, skills, experience and qualifications. Please attach your resume.