



POSITION DESCRIPTION

- Title:** Residential Care / Youth Worker
- Classification:** Social and Community Services Employees (State) Award – Grade 2
- Usual work location:** Sydney, Metro West and Metro Southwest
- Usual hours of work:** 24/7 roster model
- Objective:** To supervise, support and care for young people with medium to high needs in a residential care setting and to aid in their transition to independent living.

RESPONSIBILITIES:

- Provide an appropriate standard of supervision, care and support which will ensure the safety of the young people in residential care.
- Monitor the physical and emotional well-being of the child/young person
- Assist in the development of appropriate living skills in the areas of meal preparation, diet, domestic chores e.g. washing, household cleaning, garden maintenance etc.
- Facilitate personal growth including awareness of appropriate health, hygiene, sexual and personal development, self-esteem etc.
- Assist in the development and implementation of the case plan & reviews
- key worker responsibilities if required
- Attend and actively participate in all staff meetings, in-service training and external & conferences as required
- Be a positive role model to the young people to assist them to model and learn appropriate social and life skills

- Transport children and young people to scheduled visits, appointments and daily transporting requirements
- Maintain and keep up to date all daily record keeping requirements and write reports as required i.e. daily shift overviews, communication book, incident reports, case plan summaries, shift reports etc.
- Attend and actively participate in all staff meetings, in-service training and external training as required.
- Liaise with other staff and relevant professionals as required
- Familiarise yourself with program guidelines, standards and behaviour intervention plans and assist in their implementation
- Participate in the implementation of the Sanctuary Framework
- In addition to these responsibilities and duties, you are expected to undertake such other responsibilities and duties as may from time to time be assigned by Anglicare NSW South, NSW West & ACT

KEY REQUIREMENTS: Please address each item of the key requirements in writing.

1. Technical Skills and Application

Demonstrated knowledge and application of the skills required for this position. This includes knowledge and understanding of computers and word processing, NSW legislation, a familiarity with community services, policies & procedures and drivers licence (essential).

2. Knowledge / Experience

Theoretical and practical working skills related to the needs of the young people with challenging behaviours and their connection to their families. A sound knowledge of the stages of child and adolescent development along with interpersonal skills relating to behaviours exhibited in the context of past trauma and abuse. A commitment to mentor young persons.

3. Working with Young People

Engage and support young people in daily activities through mentoring and support.

4. Teamwork

Demonstrated ability to lead and develop a diverse team and participate as an active member of a team, consistent with the philosophy and policies of the Organisation. Ability to work a 24hr 7 day per week roster.

5. Communication Internal and External

Excellent communication skills (both written and verbal), along with interpersonal skills demonstrating experience in liaising with a wide range of internal and external clients, intra personnel and external governing bodies.

6. Personal and Professional Development

Demonstrated experience and understanding of the need for continuation of both personal and professional development and a commitment to ensuring quality services are delivered to clients.

7. Administration and Documentation

Through the use of organisational processes ensure that all administration and documentation requirements are initiated and completed in a professional and timely manner.

8. Qualifications

Certificate IV in Youth Work, Welfare Diploma or other relevant tertiary qualification and relevant experience in OOHC.

KEY SKILLS:

Key knowledge areas: Out of Home Care, Residential Care, complex care needs

Key experience: Practical working skills related to the needs of children/young people and their families

Qualifications: Certificate IV in Youth Work or other relevant tertiary qualification and relevant experience in OOHC.

Reports to: Residential Coordinator

Essential: Previous experience working within residential care / community services or similar
Sound medical health
24/7 Roster
Current Valid Driver's license

Current first aid certificate (or willing to obtain)

Applications should enable an assessment against responsibilities, objectives, behaviours, skills, experience and qualifications. Please attach your resume.

All applications are subject to a Working with Children's Check and an Australian Federal Police Check.

The contact person for the recruitment process is *Julian Tuigamala* and they may be contacted on 0447 334 308 (during business hours).

Applications should be forwarded to the contact person via email stsav.recruitment@stsaviours.org.au or post to 110 Moore Street, Liverpool, NSW 2170

Application Checklist:-

- Covering Letter**
- Key Requirements addressed each item in writing**
- Resume**
- 2 x Referee's**