



POSITION DESCRIPTION

Title:	Support Worker
Enterprise Agreement:	Social, Community, Homecare and disability Services (SCHDS) Industry Award 2010
Classification:	SCSW Grade 1.1 (SCHDS Award 2010)
Usual work location:	ACT area
Usual hours of work:	Casual
Position Objective:	To provide support to clients within the services offered by Anglicare ACT's home and community Disability Service, in a manner that is respectful and meets clients' needs whilst following the appropriate personal support plans, policies and procedures.
Position Responsibilities:	<ul style="list-style-type: none">• To attend duties in a manner that reflects and is consistent with the mission and values of Anglicare in all aspects of service delivery.• To provide the best possible standard of care to all clients.• Work collaboratively as an active member of the community services team, attend meetings and communicate issues to support continuous quality improvement processes.• Attend to all documentation requirements following appropriate work place procedures and in a clear, concise and professional manner.• Maintain and care for all resources in an appropriate manner.• Identify any issues or problems at the first possible opportunity and communicate these to the

program coordinator.

- Support and uphold all work practices in accordance with Work Health and Safety requirements whilst always ensuring a commitment to safety in the work environment.
- Support and uphold all work practices in accordance with Anglicare ACT's policies and procedures.
- Participate in case management meetings related to client need.
- Act and communicate in a professional manner as per the organisation's Code of Conduct.
- Other duties as required from time to time.

Typical duties may include, but not be limited to:

- Personal care activities
- Domestic support activities
- Support with leisure, lifestyle and educational activities
- Medication management
- Documentation
- Respite
- Social support

Key Requirements:

- Experience working with people living with disability
- Certificate 3 in Disability or equivalent relevant qualification
- Flexibility and a willingness to attend to all required duties
- Current drivers licence
- Registered vehicle
- Current 1st Aid qualification
- ACT Working with Vulnerable People registration

Reports to:

Manager Disability Services

Direct Reports:

Coordinator Disability Services