



Position Description

Title:	Senior Carer Practitioner
Enterprise Agreement:	Community Sector Multiple Enterprise Agreement 2009
Classification:	Community Services Worker (NSW) commencing and negotiated dependent on qualifications and experience
Usual work location:	Office based at Orange Aboriginal Medical Services (OAMS), NSW with travel around the Central Western area
Cost Centre:	500
Usual hours of work:	Full-time (76 hours) or Part-time
Position Objective:	<p>To coordinate and deliver recruitment, training, assessment and support services for foster carers and kinship carers, and to provide placement matching consultation for children and young people in Anglicare's Out of Home Care OOHHC programs.</p> <p>The position will work with other team members in the foster care program, to ensure an integrated service delivery model. This will incorporate the Sanctuary Model framework based strongly on the theoretical frameworks of attachment, child development and trauma theory to promote positive outcomes for children and young people.</p>

**Position
Responsibilities:**

- Coordinate foster care recruitment activities, building systems that provide prompt and informed responses to carer enquiries and effective processing of carer applications.
- Undertake Carer assessments and prepare quality assessment reports for submission to the Carer Authorisation Panel and Principal Officer.
- Coordinate and undertake Carer reviews, including the development of Carer development plans.
- Coordinate and deliver introductory and ongoing training for carers, including the delivery of therapeutic training packages for carers.
- Provide consultation to case managers and other OOHC staff on placement matching, and placements at risk of disruption.
- Supervision of Carer Support Worker
- Maintain systems to ensure all required compliance and probity checks are completed for Carer applicants and household members.
- Administrate and maintain internal and external Carer data bases.
- Work in alignment with Anglicare's values and commitment to becoming a Sanctuary trauma informed organisation.
- Work in accordance with Anglicare's overarching operational priorities and relevant policies and procedures.
- Participate in professional development activities.

Key Behaviours

Analysis

Reviews and analyses information and recommends a specific course of action.

Job Motivation

Is a self-starter and self-motivated and maintains a high level of enthusiasm for work responsibilities.

Interpersonal

Establishes cooperative and productive relationships by understanding and responding to the needs of others.

Communication

Communicates clearly and accurately – listens to and understands the views of others.

Planning and Organising

Establishes a course of action and marshals resources to achieve a specific goal.

Flexibility

Recognises and responds to unanticipated events and requirements or sudden changes of priority.

Key Skills

- Demonstrated skills and experience in undertaking complex family assessment
- Practice skills in working with carers or families in a trauma informed way
- Well-developed organisational skills
- Excellent communication, presentation and adult training skills.
- Excellent written skills and ability to prepare reports
- Well-developed computer literacy skills, including word processing, spreadsheets and databases

Key Experience:

- Experience in working with families to support vulnerable children and young people.
- Experience in working independently, while meeting deadlines and managing priorities.
- Minimum of 3 years in working with children, young people, their families and/or carers, in an out of home care context.

Desirable Experience

- Registration in Step by Step 2016 Assessment Tool

Key knowledge areas:

- NSW *Children and Young Persons (Care and Protection) Act 1998*
- NSW Child Safe Standards for Permanent Care.

Essential Qualifications:

Bachelor degree in either psychology, social work or related discipline
Current driver's licence

All applicants are required to:

- Provide a **cover letter outline your suitability for the role and addressing the Key Skills and Experience along with your resume** and complete a **Recruitment Application form**
- Attend and complete psychometric profiling – Safe Select™ prior to interview.
- Consent to Working with Children Check and National Criminal History check prior to appointment

Direct Reports:

Carer Support Worker

Reports to:

Regional Manager or other relevant senior position.