



## POSITION DESCRIPTION

<b>Title:</b>	Youth Health Team Leader
<b>Enterprise Agreement:</b>	Community Sector Multiple Enterprise Agreement 2009
<b>Classification:</b>	Level 5.1 – 5.4
<b>Usual work location:</b>	The Junction Youth Health Service, Club 12/25, Level 2, 30 Scotts Crossing, Canberra ACT 2601
<b>Cost Centre:</b>	170
<b>Usual hours of work:</b>	76 hours per fortnight (part-time negotiable)
<b>Position Objective:</b>	The Junction Youth Health Team Leader will lead the Youth Health Consultant team and work as part of the wider multidisciplinary team to provide holistic healthcare, education, support, referral and advocacy to young people aged 12 to 25 who are homeless or otherwise at risk.
<b>Position Responsibilities:</b>	<ul style="list-style-type: none"><li>• Provide professional support and supervision to allocated staff.</li><li>• Coordinate and evaluate activities of the Youth Health Consultant team to meet funding agreement output requirements.</li><li>• Identify and implement strategies for continuous improvement in the Youth Health Consultant team.</li><li>• Support the Junction Practice Manager and Clinical Director in completing reports, submissions, correspondence and other relevant documentation as required.</li></ul>

- Ensure that all members of the Youth Health Consultant team are aware of, and adhere to, necessary clinical procedures pertaining to appropriate patient triage and care.
- Represent the service at appropriate meetings, steering committees and forums.
- Develop partnerships with schools, health, youth, and other community and government services.
- Provide referral, advocacy and case management support to young people with an emphasis on connecting them into services within their own communities.
- Provide education and health promotion, including group work, in schools and other settings.
- Assist young people to obtain their own Medicare and/or Health Care Card.
- Liaise with clinical team (as per relevant policies) when young people present with clinical issues.
- Advocate and represent the needs of the client group with the broader community as a representative of Anglicare ACT.
- Work collaboratively with other team members to achieve service delivery excellence and actively participate in quality improvement activities to meet service/accreditation standards.
- Participate in all supervision and performance management processes for the service.
- Be involved in training, professional development and meetings, as required.
- Maintain professional standards in relation to service delivery, confidentiality, maintenance of health care records and privacy, as per the Junction Youth Health Service and Anglicare policies and procedures.
- In addition to these responsibilities and duties, undertake such other responsibilities and duties as may from time to time be assigned by the Clinical Director and/or Regional Manager and Anglicare ACT.

**Key behaviours:**

Client Focus

*Recognises, anticipates and focuses on specific client needs and advocates on behalf of the client.*

Interpersonal

*Establishes cooperative and productive relationships by understanding and responding to the needs of others.*

*Job Motivation*

*Is a self-starter and self-motivated and maintains a high level of enthusiasm for work responsibilities.*

*Outcome focused*

*Identifies and accomplishes challenging objectives by going above and beyond to achieve the goal.*

*Team Building*

*Promotes the achievement of results through cooperation and joint efforts between team members.*

**Key skills:**

- Excellent written and verbal communication skills.
- Ability to work both autonomously and collaboratively within a multidisciplinary team.
- Ability to establish effective working relationships with clients, internal and external services, and other stakeholders.
- Well-developed skills in referral, advocacy, case management and group work.

**Key knowledge areas:**

- Understanding of the issues affecting young people, particularly young people who are homeless or otherwise at risk.
- Extensive knowledge of ACT youth and health services networks.

**Key experience:**

- 3-5+ years' experience in general practice or a youth health setting.
- Demonstrated experience or interest in providing advocacy, referral and support to people at risk or traditionally disadvantaged groups.

**Qualifications:**

- Tertiary qualifications (degree preferred, minimum diploma in Youth Work or equivalent) is required alongside extensive experience working with vulnerable and traditionally disadvantaged patient groups.
- Current unrestricted Driver Licence.

**Reports to:**

Clinical Director & Regional Manager ACT