

VOLUNTEER POSITION DESCRIPTION

Title: **Volunteer – Sibling Care Program** (in Partnership with Embracing Ministries)

Usual work location: Various locations – around Canberra (ACT)

Usual hours of work: 3rd Sunday of the month 2pm-5pm

Position Objective: Sibling Care is a program to support siblings of families who have a child with a disability. The Sibling Care program gives kids aged 6-12 years the chance to relax, have fun and just be kids! Once a month the siblings get to be the special ones and have a break.

We organise activities that they would not normally get to do, such as laser tag, movie and pizza nights, picnics, trips to the zoo etc. At the program the children meet others who share a background of disability and they learn that they are not alone, and that siblings matter too!

Position Responsibilities:

- Attend an induction training session prior to commencing
- Assisting to care for the children when supervising a special activity within the group
- Helping children to get involved and encourage them to participate with others in the group
- Helping with afternoon-tea and activities
- Setting-up, packing-up and taking an active part in the program
- Ensuring there is a positive and enthusiastic environment

Key behaviors:**Client Focus**

Recognises, anticipates and focuses on specific client needs and advocates on behalf of the client.

Flexibility

Recognises and responds to unanticipated events and requirements or sudden changes of priority.

Initiative

Originates action and actively seeks to contribute rather than passively accepting situations.

Interpersonal

Establishes cooperative and productive relationships by understanding and responding to the needs of others.

Key skills:

- Clear, pleasant, relaxed and confident communication skills
- Approaches tasks with energy and enthusiasm

- Have skills to encourage friendship for children

Key knowledge areas: An understanding of child development and disabilities

Key experience: No previous experience required, however a desire to build connections and develop relationships with parents and young children is desirable.

Reports to: Andrea de Vaal Horciu

Direct Reports: N/A

Key requirements:

- Volunteer Application form
- National Criminal History Check application
- Working With Vulnerable people (ACT)